

Sheep Producers Australia Policy Council Recruitment – Independent Chair

Applications close 11:59pm Sunday 18 July 2021

About the SPA Policy Council

The SPA Policy Council (“Policy Council”) enables producer representation, consultation, and input into the development of proactive industry policy that is in the best interests of the Australian sheep industry. The development of industry policy is vital so that the industry can influence the framework that guides the sheep industry to a productive, sustainable and profitable future.

In addition to creating policy for industry, the Policy Council also plays an important role in advising the SPA Board on issues related to the strategic objectives of SPA and its Members. The Policy Council’s key responsibilities are to:

- (a) Provide a forum for SPA Members to address the key issues and challenges of national significance in relation to the sheep industry and recommend industry policy to be adopted by the SPA Board.
- (b) Identify, discuss and recommend courses of action in relation to industry policy and current industry priorities.
- (c) Provide recommendations and advice to the SPA Board on:
 - i. input into levy expenditure by MLA, AHA and NRS (“Service Providers”).
 - ii. strategic policy issues to represent industry to Stakeholders (as defined in the Policy Council **Terms of Reference**).
 - iii. collaboration with Stakeholders on red meat supply chain and cross-commodity issues as they relate to the sheep industry.
 - iv. establishment of Taskforces and Working Groups to inform Council discussions and decision making.

In accordance with the Policy Council **Terms of Reference**, the Policy Council will be constituted of:

- One State Farming Organisation (“SFO”) nominated member from each SFO (7 in total)
- Up to five independent representatives who do not need to be an SFO member (5 in total)
- One SFO staff member from each SFO, as an observer (7 in total)
- One independent Policy Council Chair, appointed by the SPA Board.

Applicant eligibility

SPA is seeking applications from passionate and skilled individuals to apply for the position of independent Policy Council Chair.

Individuals applying for the position of Policy Council Chair must not have been an employee, officer or member of an SPA Member (SFO), within the past five years.

Selection Criteria

Essential skills:

1. Relevant professional experience in chairing/facilitating meetings;
2. Excellent communication, negotiation and facilitation skills including the ability to engage stakeholders and manage relationships.
3. Demonstrated ability/experience in developing solutions through innovative and creative thinking in a consensus environment.

Desirable skills:

4. Demonstrated understanding of livestock production, meat processing, meat marketing and consumer behaviour;
5. Demonstrated understanding of the meat and livestock supply chains and the challenges and risks associated with farm to consumer value creation;
6. Experience in government policy and regulation, market access considerations and integrity/quality assurance programs, standards or initiatives.

Responsibilities of Policy Council Chair

In accordance with the Policy Council **Terms of Reference**, the key responsibilities of the Policy Council Chair are:

- An understanding of the Council's scope, purpose, objectives and roles and responsibilities, ensuring that the Council remains focused on delivering against these.
- Presiding over and providing general supervision of the Council's activities and meetings, including the nature and length of discussion, recognition of speakers, motions and voting.
- In collaboration with the Secretariat, scheduling meetings, setting agendas, and ensuring minutes accurately reflect meeting proceedings.
- Facilitating discussions and mediating conflicting views between Council Members
- Summarising the consensus view for noting and action when a consensus has, or has not been reached.
- Ensuring that once a consensus on a matter has been reached, the matter is not re-opened for further discussion, unless the Council calls for a review of the consensus decision.
- Providing all Council Members with the opportunity to be involved in the decision making process.
- Facilitating a vote of Council Members on any issue.
- Casting votes on behalf of absent Council Members, as directed.
- Providing input and advice into the activities of the Secretariat.

Term of Appointment

The Policy Council Chair will be appointed for 2 years, with a maximum of two consecutive appointments.

CONFIDENTIAL (WHEN COMPLETED)



Remuneration and Sitting Fees

The Policy Council Chair will be reimbursed reasonable travel accommodation and meal expenses in accordance with the SPA Domestic Travel Policy. The Policy Council Chair will also be remunerated for the time they are engaged in the business of the Committee, at a rate agreed to by the SPA Board.

How to apply

1. Complete the SPA Policy Council Chair application form.
2. Please email this application to maria@agstarprojects.com.au by 11:59pm **Sunday 18 July 2021**.

Applications will be assessed by a Board Selection Committee. Applicants may be invited to attend an interview with the Selection Committee. This may be conducted via Zoom.

SPA Policy Council Application Form

Position: Policy Council Chair

Applicant information

First name	
Last name	
Email	
Mobile phone	

Please answer the following questions (max. 200 words):

<p>What attributes do you bring to the role of Policy Council Chair?</p>	
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What do you consider is a key governance issue facing the public or non-for-profit sector?

Response to Essential Selection Criteria

Please describe how you meet the following essential selection criteria (max. 200 words for each):

1. Relevant professional experience in chairing/facilitating meetings

2. Excellent communication, negotiation and facilitation skills including the ability to engage stakeholders and manage relationships

3. Demonstrated ability/experience in developing solutions through innovative and creative thinking in a consensus environment

Optional: Response to Desirable Selection Criteria

Please describe how you meet the following key areas of the selection criteria (max. 200 words for each):

4. Demonstrated understanding of the meat and livestock supply chain and the challenges and risks associated with farm to consumer value creation;

5. Demonstrated understanding of livestock production, meat processing, meat marketing and consumer behaviour;

6. Experience in government policy and regulation, market access considerations and integrity systems, programs, standards or initiatives all of which may be gained outside of industry;

Conflicts of Interest

Please identify any potential conflicts of interest that are relevant to your application, including membership of a state farming organisation, affiliation with a research and development corporation and/or other livestock peak bodies.

Referee 1 details:

Name	
Organisation	
Position	
Email	
Phone	

Referee 2 details:

Name	
Organisation	
Position	
Email	
Phone	

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